Seneca College of Applied Arts & Technology
School of Hospitality and Tourism
Faculty of Business

FSO110
Bidding Assignment
15%

NAME: ______________________

Student Number: ______________

The attached assignment requires you to construct a monthly schedule which meets the Canadian Aviation Regulations and all airline requirements for proper crew rest.

Please use the Pairings handout or electronic package to review all available pairings and build a bid sheet for one month's worth of flying. Please be sure to include 10 days off and note them on your bid sheet as **X** or **GDO**.

When selecting pairings, please allow for a minimum of 12 hours rest between to ensure compliance too CARs.

You may select any combination of pairings that you wish (ie turnarounds, long haul, and/or milk runs) but be sure that your hours add up to a bid window of 75-85 hours.

Once complete, tally your hours and multiply them by your hourly wage of $28.21 to determine your GROSS PAY (before taxes). Then determine your total payable tax (at a rate of 18%) and use this to determine your NET pay (after tax).

Use the Time Away from Base (T.A.F.B.) number to determine your total hours away from base that month. Use this number to determine your per diem which is a rate of $3.75 per hour.

Combine the two amounts to have a clear idea of what you will earn for the month of flying that you have proposed.

A generic calendar has been included with this assignment for you to use as a worksheet. Please include it with your final bid sheet.

TOTAL MARKS	**/100**

Number of instruction pages attached to this cover page: 5

THE ASSIGNMENT

Your task is to build a schedule using the Preliminary Pairing Reports provided. Each student is required to build this schedule while adhering to these four rules:

1. Your total monthly hours must be between 75 and 85 hours.
2. You must ensure you have 10 GDOs.
3. You must ensure that you have a minimum of 12 hours between pairings. (This is the time between D-END of one pairing and BSE RPT of another).
4. You must ensure you parings are placed on the correct day according to the preliminary pairing reports.

It is important to remember that students must take in account all these factors when building their schedule. Please refer to the ‘reading a pairing’ section below for important pointers on where to find information.

READING A PAIRING

The pairing number.

The exact time you are expected to be at the airport reporting for duty for the pairing.

The specific days(s) of the month in which the pairing begins.

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==========================================================================================================
  T4401  ONLY ON SAT          BSE REPT: 0700L    OPERATES- NOV. 01 ONLY                  Mo Tu We Th Fr Sa Su
  Base/Equipment: YTZ/DH4     CA01FO01PU01FA01                                                             1 --
                                                                                          -- -- -- -- -- -- --
 SA       247   YTZ-YOW  0800 0856    56   34                                             -- -- -- -- -- -- --
 SA       250   YOW-YTZ  0930 1030   100   35                                             -- -- -- -- -- -- --
 SA       535   YTZ-YSB  1105 1205   100   30                                             -- -- -- -- -- -- --
 SA       536   YSB-YTZ  1235 1330    55  130
 SA       419   YTZ-YUL  1500 1610   110          501    0      501 0  925   YUL  2335
      D-END: 1625L          REPT: 1600L        Sheraton Montreal Airpor   (514) 631-2411 Shuttle  020
 SU       424   YUL-YTZ  1700 1810   110  135
 SU       273   YTZ-YOW  1945 2041    56   29
 SU       276   YOW-YTZ  2110 2210   100          306    0   54  400 1  625
      D-END: 2225L                               ---------------------------------
  TOTAL  BLOCK   807 DHD    0                   CREDIT  901   T.A.F.B.  3925
==========================================================================================================
```

The time you are released from duty on the last day of the pairing.

CREDIT: The total number of hours you are paid for on the pairing.

T.A.F.B.: The total number of hours you are away from base (home) on the pairing.

Use this calendar to plot your schedule before writing each pairing and GDO on the BID SHEET provided.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY

Creating a bid requires placing each pairing and GDO on a separate line. Below you will find a BID SHEET. Once you have created your schedule enter in EACH pairing (using the pairing number) and EACH GDO in your preferred order of priority. Be sure to include the appropriate dates which correspond with each item.
All pairings and all GDOs are required to be entered on a separate line.

CHOICE	GDO OR PAIRING NUMBER	DATE(S)
1st		
2nd		
3rd		
4th		
5th		
6th		
7th		
8th		
9th		
10th		
11th		
12th		
13th		
14th		
15th		
16th		
17th		
18th		
19th		
20th		
21st		
22nd		
23rd		
24th		

In order to determine the compensation you will receive for the schedule you have created this exercise will help you put a dollar value on your work.

DETERMINING YOUR MONTHLY SALARY

1. Going through the schedule you have created, determine the total ***CREDIT (CR) hours*** you have by looking at each pairing you have selected and finding the CREDIT -or- CR total. Add these totals together to get your complete credit for the month and write it in this box:

BOX A

X

2. Using the total credit hours from BOX A, multiply this number by the hourly wage here:

$28.21

BOX B

=

3. Record the dollar amount in the box to the right. This total respects your monthly GROSS income before tax deductions.

BOX C

3. Assuming you are taxed at a rate of 18%, multiply the total in BOX C by 0.18 and record the answer in the box to the right.

BOX D

3. Finally, minus the total payable taxes in BOX D from your total GROSS income in BOX C to determine your NET income, (take home pay). Record that answer in the box to the right.

BOX E

Another important part of your total compensation as a Flight Attendant is your per diem or meal cost reimbursement. Airlines recognize that being on the road incurs a great deal of food related expenses. TO offset the cost of purchasing food while on he road an airline will give Flight Attendants a per diem. For every hour you are away from your home base you are compensated $3.75. This is above and beyond your normal hourly wage. In this exercise you will determine your per diem rate based on the schedule you have created.

DETERMINING YOUR PER DIEM ALLOWANCE

1. Going through the schedule you have created, determine the total ***time away from base (TAFB)*** by looking at each pairing you have selected and finding the TAFB total. Add these totals together to get your complete TAFB for the month and write it in this box:

BOX F

X

2. Multiply your total ***TAFB*** (as recorded in the box above) by the hourly per diem rate here:

$3.75

BOX G

=

3. Record the total dollar amount in the box to the right. This total represents the monthly per diem allowance you will be given. This is a tax free amount.

BOX H

Putting it all together, add your totals from BOX E and BOX H to determine your total monthly compensation.

BOX J